

School Community Council Notes

(April 13, 2017)

Attendance: Meeting began at 10:00 AM

1. Dr. Vallen Thomas
2. Shaun Brady
3. Steve Greene
4. Brooke Foess
5. Erin Whitaker
6. Cara Lafferty
7. Lindsey Jarman
8. Mindy Thatcher
9. Mellissa Brown
10. Mellissa Brown arrived at about 10:40 AM.
 - a.
11. Janet Cherrington (Absent)

Welcome and Open:

Approve Minutes:

Cara Lafferty proposed that we approve the minutes

Steve Green Seconded it.

The vote was unanimous to approve the minutes.

Review 2017-18 Trust Lands Proposal and Budget:

Copy of the Actual Trust Lands Plan

2017-18 SCHOOL IMPROVEMENT PLAN/ TRUST LANDS PROPOSAL

SCHOOL IMPROVEMENT PLAN: Vision - Strengthen Tier 1 instruction in Language Arts, Science, and Math through integration:

1. Provide teachers collaborative time and targeted professional development to identify core essential learning targets, create common assessments, integrate 21st Century Learning skills (STEM), and create lessons based on student data (by the student by the standard).
2. Use data to develop and provide school-wide targeted interventions and extensions.
3. Assist teachers in developing student Knowledge, Skills, and Dispositions to be creative, analytical, and engaged learners through the use of technology and STEM.

SCHOOL IMPROVEMENT GOALS:

1. The percent of K-3 students reaching the reading benchmark on DIBLES will be 82% at the end of the 2017-18 school year.
2. The percentage of students achieving proficiency will increase by 2% in all tested subjects at the end of the 2017-18 school year as compared to 2016-17.

GOAL #1 PLANNED STEPS

ACTION PLAN STEP #1: Those lowest readers will be identified by the classroom teacher(s) and have additional support/practice with STARS reading tutors. Lower grades (1, 2, 3) will focus on fluency and comprehension; and upper grades (4-6) will focus on comprehension. Students will work one-on-one with STAR/reading tutor for 30 minutes a day, Tuesday, Wednesday, Thursday, and Friday. The program will run about 115 days during the school year, 4 days a week 2 hours each day. The lead tutor will receive a stipend of \$500. In August 2017 we will hire: Six aides/tutors for the STARS/reading tutoring program. One of these six aides serves as a lead tutor who works with students Tuesday-Friday; and helps coordinate, collect data, conferences with teachers, and oversees the program.

ACTION PLAN STEP #2: In September 2017, we will hire and train four Progress Monitoring Aides who will work Tuesday- Friday, two hours a day, with our students' K-3 needing reading practice on specific reading skills. They will use Florida Center for Reading Research (FCRR) materials for the practice with students. Then they will progress monitor students once a week for low readers, every other week for medium readers, and once a month for high readers using the My Class database to track student progression towards their benchmark levels in DIBELS. We will use Trust Land funds to match district Double Dose funds to provide these aides.

ACTION PLAN STEP #3: In September 2017 we will purchase, with school funds, needed supplies, copying, books, and other materials for the STARS/reading tutoring and to support our writing efforts. Use school funds to purchase Vantage My Access for sixth and fourth grades student writing practice and assessment – tool is used to help students to read and edit their work.

ACTION PLAN STEP #4: In August 2017 continue to train teachers on character education curriculum and materials to use with students. Students would read, analyze, discuss, and write about character education related concepts. Pay two teachers a \$500 stipend each to be the Character Education Coordinators, who would oversee the training of teachers, maintain materials, and coordinate student character education activities.

Costs:

- Salaries and Employee Benefits: 6 STARS/reading Tutors 14,711
- Salaries and Employee Benefits: 1 STARS Lead Tutor Stipend \$540

- Salaries and Employee Benefits: 4 Progress Monitoring Aides, \$4904
- Salaries and Employee Benefits: 2 Teacher Stipends Character Ed. Coordinator \$1317

GOAL#1 TOTAL: \$21,472

GOAL #2 PLANNED STEPS

ACTION PLAN STEP #1: To increase teacher capacity in the core and use of technology, funds will be set aside to do the following starting in September 2017:

- Attend conferences/workshops focused on Math, STEM, and Literacy (sub costs and registration fees)
- Extended Collaboration Time: Time for each grade level time to meet for half a day each Trimester to work collaboratively. Sub cost would be, based on a team of 4 teachers, to meet two times a year, OR have the option to be pay teachers hourly (after school) for 4 hours twice a year.
- School Team Visits, where grade level teams can go observe and implement best practices from other school teams (sub cost would be, based on a teams of 4 teachers for one half day visit).

ACTION PLAN STEP #2: Technology to be purchased, maintained, and replaced in July 2017, to do the following: increase student access to core subjects; to assess student learning; provide math and science integration through STEM integration experiences; and to aid teachers in increasing student engagement, empowerment, and discovery (10 iPad Mini4s; Covers, 60 Chromebooks, 60 Chromebook licenses & 2 Chromebook carts; 1 Mac Mini; and 1 Prusa i3 MK2s 3D Printer with materials).

Support given to teachers through an Education Tech. Chief responsibility of the Education Tech would be working with teachers in finding Apps/software that support the math and language arts cores, working with students, and in training teachers how to use related Apps/software. The Education Tech would work 8 hours weekly for 38 weeks starting in September 2017.

ACTION PLAN STEP #3: Starting in September 2017 teachers will continue our Flex schedule (Shark Attack Time) that allows them to both pull small groups that work with the teacher on specific targeted concepts, and provide extensions for those who have mastered concepts to support grade level Shark Attack Time, specifically for small group work. Teachers will work with the aides to provide lessons and materials. Five aides will be hired in August 2017 to work 115 days during the school year, 4 days a week 2 hours a day.

ACTION PLAN STEP #4: Academic Fieldtrips: Starting in September 2017, these will allow teachers to reassess their students' ability to read and identify areas of improvement throughout the year. The field trips will provide authentic learning experiences outside of the classroom to increase motivation in

reading and literacy. Each field trip will be tied to a core standard and will be anchored with a Language Arts component in both reading and writing.

ACTION PLAN STEP #5: Music Teacher. In August 2017, we will hire a music teacher (one year contract) to teach our music specialty class, where music will be taught in a integrated approach, with a heavy emphasis on Language Arts and Social Studies. This will be taught to all students Tuesday – Friday. The teacher will work with individual grade level teams to target and integrate core concepts into music instruction, theory, and history. The music teacher’s salary will be funded 80% by the Beverly Taylor Sorensen Arts Grant and 20% with matching Trust Land’s funds.

Costs:

- Professional & Technical Services: Conferences and Work registrations, \$3157
- Professional & Technical Services: Substitutes for conferences & collaboration, \$3547
- Salaries & Employee Benefits: 1 educational tech to assist teachers, \$4054
- Salaries & Employee Benefits: 1 Music Specialty Teacher, \$7581**(Medical included)
- Salaries & Employee Benefits: 5 Flex Time aides, \$9194
- Salaries & Employee Benefits: 14 teachers Extended Collaboration hourly rate, \$2867
- Equipment: 10 iPad Mini4, 60 Chromebooks, 60 Chromebook Licenses, 2 Chromebook Carts, 1 Mac Mini with monitor, & 1 Prusa 3D Printer \$20,931
- Supplies: 3D Printer spools \$1000
- Travel/Admission: Grade Level Field Trips \$3000

GOAL #2 TOTAL: \$55,331

GRAND TOTAL: \$76,803

Plans For Expenditures of an Increased Distribution (Additional Fall Funds):

If more funds are available, we would purchase additional Chromebooks to replace those needing to be retired and to complete our third grade ratio of computers. We would purchase flat screen televisions to replace our older projectors in order to assist in student learning and comprehension. We would purchase a laser cutter to work in tandem with our 3D printer to assist in the production of student work created in our STEM related tasks. Also, we would increase our tutor and aide support in our STARS; Shark Attack Time (Flex Time), and interventions/extensions programs.

Dr. Thomas spoke about the school improvement plan.

Dr. Thomas told us about how we were to approach STEM.

Knowledge Skills Dispositions

Know Do Be

Learn Apply Become

School Improvement Plan: Vision Strengthen Tier 1 instruction in Language Arts, Science, and Math
Through integration:

1. Provide teachers collaborative time and target professional development to identify core essential learning targets, create common assessments, integrate 21st. Century Learning skills (STEM), and create lessons based on student data (by the standard by the standard)
2. Use data to develop and provide school-wide targeted interventions and extensions.
3. Assist teachers in developing student Knowledge, Skills, and Dispositions to be creative, analytical, and engaged learners through the use of technology and STEM.

School Improvement Goals:

1. The percent of K-3 students reaching the reading benchmark on DIBLES will be 82% at the end of the 2017-18 school year.
2. The percentage of students achieving proficiency will increase by 2% in all tested subjects at the end of the 2017-18 school year as compared to 2016-17

Goal # 1 Planned Steps

1. Action Plan Step # 1: The lowest readers will be identified by the classroom teacher(s) and have additional support/practice with STARS reading tutors. Lower grades (1,2,3) will focus on fluency and comprehension; and upper grades (4-6) will focus on comprehension. Students will work one on one with STAR/reading tutor for 30 minutes a day, Tuesday, Wednesday, Thursday, and Friday. The program will run about 115 days during the school year, 4 days a week 2 hours each day. The lead tutor will receive a stipend of \$500. In August 2017 we will hire: Six aides/tutors for the STARS/reading tutoring program. One of these six aids serves as a lead tutor who works with students Tuesday-Friday; and helps to coordinate, collect data, conferences with teachers, and oversees the program.
2. Action Plan Step # 2: In September 2017, we will hire and train four progress monitoring Aides who will work Tuesday-Friday, two hours a day, with our students' K-3 needing reading practice on specific reading skills. They will use Florida Center for Reading Research (FCRR) materials for the practice with students. Then they will progress monitor students once a week for low readers, every other week for medium readers, and once a month for high reading using for low readers, every other week for medium readers, and once a month for high readers using the My Class database to track student progression towards their benchmark levels in DIBELS. We will use Trust Land funds to match district Double Dose funds to provide these aides.
3. Action Plan Step # 3: In September 2017 we will purchase, with school funds, needed supplies, copying, books, and other materials for the STARS/reading tutoring and to support our writing efforts. Use school funds to purchase Vantage My Access for sixth and fourth grades student writing practice and assessment – tool is used to help students to read and edit their work.

4. Action Plan Step # 4: In August 2017 continue to train teachers on character education curriculum and materials to use with students. Student would read, analyze, discuss, and write about character education related concepts. Pay two teachers a \$500 stipend each to be the Character Education Coordinators, who would oversee the training of teachers, maintain materials, and coordinate student character education activities.
 - a. Salaries and Employee Benefits: 6 Stars/ reading Tutors \$14,711
 - b. Salaries and Employee Benefits: 1 STARS Lead Tutor Stipend \$540
 - c. Salaries and Employee Benefits: 4 Progress Monitoring Aides, \$4,904
 - d. Salaries and Employee Benefits: 5 Teacher Stipends Character Ed. Coordinator \$1,317
5. GOAL # @ PLANNED STEPS
 - a. Action Plan Step # 1: To increase teacher capacity in the core and use of technology, funds will be set aside to do the following starting in September 2017:
 - i. Attend conferences/workshops focused on Math, STEM, and Literacy (sub costs and registration fees)
 - ii. Extended Collaboration Time: Time for each grade level time to meet for half a day each Trimester to work collaboratively. Sub cost would be, based on a team of 4 teachers, to meet two times a year, OR have the option to be pay teachers hourly (after school) for 4 hours twice a year.
 - iii. School Team Visits, where grade level teams can go observe and implement best practices other school teams (sub cost would be, based on a teams of 4 teachers for one half day visit.)
 - b. Action Plan Step # 2
 - i. Technology to be purchased, maintained, and replaced in July 2017, to do the following: increase student access to core subjects; to assess student learning; provide math and science integration through STEM integration experiences; and to aid teachers in increasing student engagement, empowerment and discovery (10 ipad Mini4s; Covers, 60 Chromebooks, 60 Chromebook licenses & 2 Chromebook carts; 1 Mac Mini; and 1 Prusa i3 MK2s 3D Printer with materials.)
 - c. Action Plan Step # 3: Starting in September 2017 teachers will continue our Flex schedule (Shark Attack Time) that allows them to both pull small groups that work with the teacher on specific targeted concepts, and provide extensions for those who have mastered concepts to support grade level Shark Attack Time, specifically for small group work. Teachers will work with the aides to provide lessons and materials. Five aides will be hired in August 2017 to work 115 days during the school year, 4 days a week 2 hours a day.
 - d. Action Plan Step # 4: Academic Fieldtrips: Starting in September 2017, these will allow teachers to reassess their students' ability to read and identify areas of improvement throughout the year. The field trips will provide authentic learning experiences outside of the classroom to increase motivation in reading and literacy. Each filed trip will be tied to a core standard and will be anchored with language Arts Component in both reading and writing.

- e. Action Plan Step # 5: Music Teacher. In August 2017, we will hire a music teacher (one year contract) to teach our music specialty class, where music will be taught in a integrated approach, with a heavy emphasis on Language Arts and Social Studies. This will be taught to all students Tuesday – Friday. The teacher will work with individual grade level teams to target and integrate core concepts into music instruction, theory, and history. The music teacher’s salary will be funded *0% by the Beverly Taylor Sorensen Arts Grant and 20% with matching Trust Land’s funds.
 - i. Costs:
 - ii. Professional & Technical Services: Conferences and Work registrations, \$3,157
 - iii. Professional & Technical Services: Substitutes for conferences & Collaboration, \$3,547
 - iv. Salaries & Employee Benefits: 1 education tech to assist teachers, \$4,054
 - v. Salaries & Employee Benefits 5 Flex Time aides \$9,194
 - vi. Salaries & Employee Benefits: 14 teachers extended Collaboration hourly rate, \$2,867
 - vii. Equipment: 10 iPad Mini4, 60 Chromebooks, 60 Chromebook Licenses, 2 Chromebook Cars, 1 Mac Mini with monitor, & Prusa 3D Printer \$20,931
 - viii. Supplies: 3D Printer spools \$1000
 - ix. Travel/Admission: Grade Level Field Trips \$3,000
 - x. Goal # 2 Total: \$55,331
 - xi. Grand Total: 76,803
- 6. Plans for Expenditures of an Increased Distribution (Additional Fall Funds):
- 7. If more funds are available, we would purchase additional Chromebooks to replace those needing to be retired and to complete our third grade ratio of computers. We would purchase flat screen televisions to replace our older projectors in order to assist in student learning and comprehension. We would purchase a laser cutter to work in tandem with our 3D printer to assist in the production of student work created in our STEM related tasks. Also, we would increase our tutor and aide support in our STARS; Shark Attack Time (Flex Time), and interventions/ extensions programs.

Vote on 2017-18 Trust Lands Plan:

Lindsay Jarman proposed that we approve School Improvement Plan and Trust Lands Proposal
Brooke Foess Seconded it.

The vote was unanimous to approve School Improvement Plan and Trust Lands Proposal.

We excused the Janet Cherrington. However, she will be provided information so that she can sign and approve the budget electronically. The council will also approve it electronically.

Public Comments/Questions:

We all watched the trust land videos.

There was a conversation about Jay McFarland’s internet safety training.

Dr. Thomas thanked the council members for their input.

Adjourn Meeting:

Lindsay Jarman proposed that we adjourn the meeting.

Steve Greene Seconded it.

The vote was unanimous to adjourn the minutes.