

Thunderhawks
Student/Parent Handbook
2011-2012



"Thunderhawks
Fill Others' Buckets"



Compiled and Published by
Sage Hills Elementary School
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Principal's Message

This year Sage Hills Thunderhawks are going to focus on "Filling Others Buckets." Carol McCloud has written books on how to help adults and children focus in on serving and doing for others. The premise of this is everyone has an invisible bucket. The bucket represents our mental and emotional health. We can't see the bucket, but it is there. Parents have the primary responsibility of filling their child's bucket. In addition, caregivers and teachers can support and help fill children's buckets.

Everyone needs to have someone give them attention, safety, care, and love. We also need to learn how to love others, express kindness, serve others, and fill others buckets. When you care about others and show it, you feel good and you fill your own bucket too.

There are three rules for keeping your bucket filled and living a happier life:

1. Be a Bucket Filler
2. Don't Dip
3. Use Your Lid

There are three laws:

1. When you fill someone else's bucket, you fill your own.
2. When you dip into someone else's bucket, you dip into your own.
3. When someone dips into your bucket, your lid controls how much is taken out.

Knowing these important rules and laws is the first big step to living a happier life. It isn't what you know that matters; it's what you do.

There is a Bucket Filler's pledge. A pledge is a promise or commitment. It is giving your word that you will do something.

"I promise to do my best every day to be a bucket filler,
not to dip,
and to use my lid for myself and others
at home,
at school, and
everywhere I go.

If you are interested in learning more, visit www.bucketfillers101.com

It is our goal this year to help students fill their own buckets by filling each other's buckets. We will be doing various lessons, activities, and rewards to help students feel good about themselves and others.

Help us by filling your child's and others' bucket this year!

~Mrs. Holbrook

QUICK REFERENCE

Behavior Guidelines and rules

- There is an expectation that all students will learn and follow the behavior guidelines and rules.
- Teachers have the right to teach, students have the right to learn. If a student is disruptive, there are guidelines the school will follow.

Attendance

- Please contact the school by 9:30 A.M. to report any absences.
- State Law requires the school to follow Earnest and Persistent Effort. It requires parents/guardian to excuse student absences.
- Students are to attend assigned track. Tracks are not to be rearranged by parents to fit daily schedule.

Check In/Out Procedures

- Please come into the office to check in and out.
- Picture ID is required to check children out.
- Please do not call school in advance to have student waiting in office.

Before/After School

- Students are not to arrive any earlier than 10 minutes before school begins.
- Parents are expected to pick up students within 10 minutes of school dismissal.
- It is parents' responsibility to obtain daycare when necessary. The school is not required to provide daycare and we do not have adequate adult supervision for safety reasons.

Loading/Unloading Students

- Drop off in designated areas.
- Pull all the way forward. Drive to the end of the sidewalk on the south.
- If you need to leave your vehicle, park in a stall. Do not park in the drop off/pick up zone.

Electronic Devices

- All electronic devices should be left at home.
- Students who bring cell phones must:
 - Have a letter on file in the office
 - Turn them off during ALL school hours and store in their backpack
- Sage Hills is not responsible for lost/stolen items

Weather

- Everyday is considered an outside day.
- Dress appropriately for weather conditions of the day.
- Inside days will be called when the temperature or wind chill factor is twenty degrees or below.

Emergency Forms

- Parents should keep a current emergency form on file with the school in case of any emergency. Please come into the office to update whenever there is a change.

Injured or Sick Children

- School will notify parents when a child is injured or sick. Emergency forms are crucial at this time.
- If a student is sick, it is the parent's responsibility to pick their child up in a reasonable amount of time.

Safety

- Safety is of utmost importance at the school.
- Drills are practiced once a month to ensure proper evacuation.
- Parents should review safe walking routes and measures with their children.
- Students are to leave ALL nuisance and dangerous items at home.
- School will follow district and state guidelines when it comes to safe school items.

Dress Standards

- School is a child's place of business. All attire should follow guidelines outlined in this booklet.
- Students are to be dressed appropriately when attending school activities.

Nurse

- School Nurse is Carissa Jensen. She is generally at Sage Hills on Mondays.

Immunizations

- Utah State Law requires all children to have completed immunizations or have a state exemption form on file at the school.
- Students can be exempted from school if they do not have the above.

Medications

- Medications should be brought into the office by parents. Medication will need to be counted by parent and office employee.
- If Tylenol is needed, the secretary, principal or school nurse can administer via parent permission by telephone.

N1H1

- All proactive measures will be followed.
- Students with a temperature of 100 degrees or more will be sent home.

Breakfast and Lunch

- Parents are responsible for meals, either from home or money at school.
- Breakfast begins 20 minutes before school begins.
- Breakfast prices: \$.85 per meal, reduced breakfast prices: \$.40 per meal.
- Lunch prices: \$1.50 per meal, reduced lunch prices: \$.40 per meal.

Money

- Send all money in an envelope with your child's name, teacher, and purpose.
- This year the school fundraisers are designated for books for the Guided Reading Library.

PTA/Volunteers

- Please join and support the PTA.
- Please volunteer in the school.

CALENDAR OF EVENTS 2011-2012

August 23	School Begins grades 1-6
	Entertainment BOOK SALES begin at 8:00 am	
August 29	1 st Early Out Monday
	Track A 8:00 – 1:15	
	Track B 9:15 – 2:30	
August 30	Kindergarten begins
September 5	Labor Day Holiday: <u>NO SCHOOL</u>
September 7	Speech & Hearing Screening grades K, 1, 3, 5
September 9	Kindergarten DEAR
September 9	1 st Grade DEAR
September	Entertainment BOOK SALES ends at 3:30
September 12	1 st Kindergarten Early Out Monday
	Kindergarten:	
	Track C 8:00 – 10:25	
	Track D 12: 05– 2:30	
September 16	2 nd Grade DEAR
September 21	School Pictures
September 23	3 rd Grade DEAR
September 26	MINIMAL DAY
	Kindergarten: Buses run 20 minutes earlier	
	Kindergarten:	Grades 1-6:
	AM: 8:00 – 10:00	Track A 8:00 – 12:30
	PM: 11:45 – 1:45	Track B 9:15 – 1:45
September 30	4 th Grade DEAR
October 3	Lehi Roller Mills Fund Raiser begins
October 3 – 7	Book Fair
October 5 & 6	SEP Conferences 4:00-8:00
October 7	5 th Grade DEAR
October	Vision Screening
October 14	6 th Grade DEAR
October 20 & 21	FALL Break <u>NO SCHOOL</u>
October	Lehi Roller Mills Fund Raiser ends
October 25	Picture Retakes AM
October 28	PTA – Howgwarts
October 31	Class Parties 12:30
November 2	PTA Reflections Night
November 14	MINIMAL DAY
	Kindergarten: Buses run 20 minutes earlier	
	Kindergarten:	Grades 1-6:
	AM: 8:00 – 10:00	Track A 8:00 – 12:30
	PM: 11:45 – 1:45	Track B 9:15 – 1:45
November 18	First Trimester ends
November 23	Teacher Comp Day <u>NO SCHOOL</u>
November 24 & 25	Thanksgiving Holiday

December 5 -9 Book Fair
 December 5 PTA-Polar Express
 December 7- 9 Clear Creek – 5th graders
 December 7 Maturation 5th girls
 December 9 Maturation 5th boys
 Dec. 19 - Jan. 2 Christmas/ New Year Holiday
 January 3 School Starts
 January 4 SCC Mtg. 4:00
 January 16 Martin Luther King Day, **NO SCHOOL**
 January 25 & 26 SEP Conferences 4:00-8:00
 January 23 -27 Book Fair
 February 1 – 14 Val-o-grams
 February 6 Kindergarten Registration 9:30 or 1:00
 February 8 PTA Sock Hop
 February 13 **MINIMAL DAY**
 Kindergarten: Buses run 20 minutes earlier
 Kindergarten: Grades 1-6:
 AM: 8:00 – 10:00 Track A 8:00 – 12:30
 PM: 11:45 – 1:45 Track B 9:15 – 1:45
 February 14 Valentines Class Parties
 February 20 Presidents’ Day **NO SCHOOL**
 February Cookie Dough Sales begin
 March 2 Second Trimester ends
 March 2 PTA Dr. Seuss Night 6:00
 March Cookie Dough Sales End
 March 26 **MINIMAL DAY**
 Kindergarten: Buses run 20 minutes earlier
 Kindergarten: Grades 1-6:
 AM: 8:00 – 10:00 Track A 8:00 – 12:30
 PM: 11:45 – 1:45 Track B 9:15 – 1:45
 April 4 SCC Mtg. 4:00
 April 9 Snow Day (if needed) **NO SCHOOL**
 April 10 Teacher Comp Day, **NO SCHOOL**
 April 11-13 Spring Vacation **NO SCHOOL**
 April 16 - May 22 CRT Testing
 April 19 Spring Pictures
 May 7-11 Teacher Appreciation Week
 May 11 Music/Art Night
 May 25 Field Day Lower: 9:45 Upper: 12:30
 May 28 Memorial Day **NO SCHOOL**
 May 30 Softball Game 9:30 AM
 May 31 Last Day of School / Trimester ends

Sage Hills Elementary Staff

Position	Employee	Phone Ext. & Room Number
Principal	Mrs. Sherrie Holbrook	750
Secretary	Mrs. Warnick	755
Office Assistant	Mrs. Healey	756
Head Custodian	Mr. Lewis	761
Media Specialist	Mrs. Allen	759
Nurse	Mrs. Jensen	303
Lunchroom Manager	Mrs. Waterhouse	760
Food Services	Mrs. Grier	760
	Mrs. Rentfrom	760
	Mrs. Percell	760
	Mrs. Fournier	760
Kindergarten	Miss Walker	102
	Mrs. Jeppson	103
	Mrs. Ray	104
First Grade	Mrs. Ball	111
	Mrs. Fusselman	106
	Mrs. Kambourian	115
	Mrs. Long	117
	Mrs. Paepke	113
	Mrs. Ruoho	119
Second Grade	Miss Bennett	213
	Miss Dietz	219
	Mrs. Hammer	215
	Miss Peterson	216
	Mrs. Pulham	220
Third Grade	Mrs. Cardenas	121
	Mrs. Fleming	123
	Mrs. Wadsworth	122
	Mrs. Wilbur	120
Fourth Grade	Miss Anderson	221
	Mrs. Dibb	222
	Mr. Schmidt	223
	Miss Bennett	224
Fifth Grade	Mr. Bates	206
	Mrs. Jacobson	208
	Mrs. Roberts	207
	Mrs. Stansfield	205
Sixth Grade	Mrs. Botelho	203
	Miss Hill	204
	Mr. Perkins	202
Reading Recovery	Mrs. Dent	108
Resource	Miss Shirley	112
Art	Mrs. Myers	210
Computers	Miss Rodriguez	212
Music	Mrs. Bronson	209
Psychologist	Mrs. Combs	116
Speech & Hearing	Mrs. Erickson	214
Alpine School District		801-610-8400
K-6 Director	Dr. Mark Pew	801-610-8424
Sage Hills Website:	http://www.alpine.k12.ut.us/phpApps/genericPage.php?pdid=255	

SCC

2011-2012 Meeting Schedule:

Sept. 7, 2011 4:00 pm
Nov. 2, 2011 4:00 pm
Jan. 4, 2012 4:00 pm
Mar. 7, 2012 4:00 pm
Apr. 4, 2012 4:00 pm
May 2, 2012 4:00 pm

Elected Members:

Chairperson: Mindy Greene, Jacobs Ranch
 Kristen & David Hood, Summerhill
 Christie Eager, Stillwater
 Tineka Shoemaker, Fox Hollow
 _____, Hawks Landing
 Aimee Kieffer, South Lake Mtn.
 Kirsten Strack, North Lake Mtn.
 Deborah Johnson, Harbor Bay
 _____, Pelican Bay

SAGE HILLS POLICIES AND PROCEDURES

GENERAL BEHAVIOR GUIDELINES

Discipline isn't what you do when children misbehave; it's what you do so they won't. Children will be taught and trained on appropriate school behavior to help ensure the establishment of a safe, healthy, productive environment. Our philosophy is to praise the positive while placing the responsibility for unacceptable behavior upon the student. **Children are taught they have control over their own behavior, and as such, they have responsibility for their actions.** We recognize that discipline is a process, not an event.

When a child is sent to the Principal for disciplinary consequences, it is regarded as a serious matter. Teachers have the right to teach and students have the right to learn. The desire is to work together with parents, teachers, and students to successfully bring behavior into compliance with school and District behavioral guidelines.

GENERAL GUIDELINES INCLUDE:

1. Sage Hills students follow directions the first time they are given.
2. Sage Hills students keep hands, feet, and objects to themselves at all times.
3. Sage Hills students always walk in the building.
4. Sage Hills students know the appropriate language to use in the school and on the grounds.
5. Sage Hills students don't fight, bully, or use put-downs.
6. Sage Hills students know all students share the playground equipment and it should be used properly.
7. Sage Hills students know throwing rocks, snowballs, or other harmful objects is not acceptable.
8. Sage Hills students are expected to respond with respect to correction.
9. Sage Hills students know that gum is not acceptable at school.

GENERAL SCHOOL RULES

1. Follow directions from all school personnel the first time given
2. Keep hands, feet, and objects to self
3. Leave food, gum, and toys at home
4. Do not bother or hurt others
5. Use appropriate language and voice level.
6. No swearing - use polite words

ASSEMBLIES

1. Follow directions the first time to a polite request.
2. Keep hands, feet, and objects to self.
3. No name-calling put downs, swearing, or teasing.
4. Voices off.
5. Be a respectful audience.

COMPUTER LAB

1. Follow directions the first time to a polite request.
2. Keep hands, feet, and objects to self.
3. No name-calling put downs, swearing, or teasing.
4. Treat property with respect.
5. Listen to teacher at all times.
6. Eyes on speaker and listen.
7. Leave computer lab the way you found it.

LIBRARY

1. Follow directions the first time to a polite request.
2. Keep hands, feet, and objects to self.
3. No name-calling put downs, swearing, or teasing.
4. Treat property with respect.
5. Use a 6" whisper voice.

BATHROOM

Vandalism will not be tolerated.

1. Respect others and property.
2. Use proper bathroom manners.
3. Enter, go, flush.
4. Wash with soap, dry.
5. Leave.

HALLS

1. Follow directions the first time to a polite request
2. Keep hands, feet, and objects to self.
3. No name-calling put downs, swearing, or teasing.
4. Be in halls at appropriate times or have a hall pass.
5. Walk in halls.
6. Use assigned doors.

CLASSROOM RULES

1. Follow directions the first time to a polite request.
2. Keep hands, feet, and objects to yourself.
3. No name calling, swearing, put downs, or teasing.
4. Do your best to learn.
5. Encourage your classmates to do their best

BUS AND LOADING ZONE

1. Follow directions the first time to a polite request.
2. Keep hands, feet, and objects to yourself.
3. No name calling, swearing, put downs, or teasing.
4. Walk on the sidewalk.
5. Stay behind the safety line.
6. Line up in assigned area.
7. Use the crosswalk.
8. Wait until the vehicle stops.

GYM/P.E.

1. Follow directions the first time to a polite request.
2. Keep hands, feet, and objects to self.
3. No name-calling put downs, swearing, or teasing.
4. Permission is needed to use the curtains.
5. Adult supervision required at all times.

PLAYGROUND

Vandalism will not be tolerated.

1. Follow directions the first time to a polite request.
2. Keep hands, feet, and objects to self.
3. No name-calling put downs, swearing, or teasing.
4. Bullying is unacceptable and will not be tolerated.
5. Everyone has the right to play – no lockouts.
6. Stay in assigned areas, inside the fence, off of the hillside, in the back.
7. Be outside, not in the halls.
8. Use equipment safely and appropriately, no gymnastics.
9. No tackle sports, “play” fighting, or real fighting.
10. Throw only playground balls, nothing else especially in the winter.
11. When the bell rings, stop playing immediately, and line up with your class.
12. Students should stay 5 feet away from all fences.
13. Kicking of all balls will be on the field, not the blacktop.
14. Students will report any strange object or animal to duty guard.

PHONES

1. Have a phone pass from **your** teacher.
2. Sit quietly and wait your turn.
3. Be respectful to the secretaries.
4. If you can't get through, try once more then return to class.
5. After school, tell the secretaries why you need to use the phone and wait quietly.

OFFICE

1. Ask permission from the recess duty to visit the office.
2. If you need help walking, bring 1 helper.
3. Stay quietly seated.
4. Let the secretaries continue working without interruption.

LUNCHROOM

1. Follow directions the first time to a polite request.
2. Keep hands, feet, and objects to self.
3. No name-calling put downs, swearing, or teasing.
4. Eat your own food in the lunchroom.
5. Eat your own lunch.
6. Clean up your eating area, empty tray.
7. Talk quietly using a 1 ft. voice.

BUS RULES FOR STUDENTS

1. Students transported in a school bus shall be under the authority of and directly responsible to the driver of the bus. Disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation.
2. Students may be refused transportation for use of obscene, vulgar or foul language, loud talk or laughter and disturbing noises.
3. Students damaging a bus in any way shall forfeit the right to ride the bus until all damages are paid for and the Principal, Director of Transportation or Superintendent reinstate the student.
4. The act of throwing any material in the bus shall be sufficient reason to refuse transportation.
5. Students shall keep head and arms inside the bus and remain seated while the bus is in motion.
6. Major offenses are any actions which endanger safety to bus and/or riders, the use or possession of tobacco, drugs, alcohol, etc., any vandalism to the bus, firearms or any other dangerous objects and any actions determined by the driver to be extreme and totally unacceptable.
7. Sit facing forward at all times. Bottoms to bottoms, backs to backs. No standing.
8. Keep hands, feet, and all objects to yourself.
9. Misbehavior, fighting, etc. may result in privilege of bus transportation.

CLASSROOM DISCIPLINE PLAN

It is the intent of the faculty to establish and maintain a non-disruptive learning atmosphere in:

- A safe environment in which students may experience success both academically and socially.
- An environment that fosters respect for self, others, school, and the community.
- A positive environment in which good citizenship and self-discipline is practiced.

Teachers have the primary responsibility to deal with discipline in their classrooms. Each teacher will review school and classroom discipline policies with students. If

infractions cannot be resolved within the classroom, the situation will be referred to a cooperating teacher or the Principal. Student misbehavior may warrant one or more of the following:

- Teacher conference with child.
- Loss of student privileges (i.e. lost recess privileges).
- Parent/student conferences contact.
- Sent to the principal.
- In-school suspension or out-of-school suspension.

LEAVING TO AND ARRIVING AT SCHOOL

ATTENDANCE

Utah Code: The Utah State Compulsory Education Requirements (Utah Code, Section 53A-11-101.5) is the law regarding elementary school attendance. Part of that law reads as follows: (2) A person having control of a minor between 6 and 18 years of age shall send the minor to a public or regularly established private school during the school year of the district in which the minor resides. (3) It is a class B misdemeanor for a parent to intentionally or recklessly fail to prevent the school-age child from being absent without a valid excuse 5 or more times in a school year. (5) It is a class B misdemeanor for a parent of a school age minor to intentionally or recklessly fail to enroll the school age minor in school, unless the school age minor is exempt from enrollment under Section 53A-11-102 or 53A-11-102.5. (7)...the school district shall report violations of this section to the appropriate county attorney...

Alpine District Policy: The Board of Education has approved Elementary School Attendance Policy No. 5158 which defines an excused absence as an illness, family death, approved school activity, absence permitted by the student's IEP plan or any other excuse established as valid by a local school administrator. If the student has excessive unexcused absences, the school will make earnest and persistent efforts to remedy the situation by making phone calls, sending letters, holding meetings with parents and children, making referrals to the district social worker and, possibly, to local law enforcement. A letter will be sent home to parents after 5, 10, and 15 unexcused absences. If a child is excused due to illness more than 10 times the school may require a doctor's note to verify the seriousness of the illness.

Consistent attendance at school helps children learn and achieve success. Frequent absences or tardiness disrupts the classroom experience and the instructional learning process. The benefits of instruction, once lost are often difficult to regain. The school will be using Parent Link to contact you whenever your child is absent.

- **Please notify the school before 9:30 am when your child is absent.** If the front office is not notified, you will receive a ParentLink telephone call.
- **Excused Absences:** When a child is absent, the parent/guardian should call or send a note to excuse the child from school within five school days of their return to school. Parents are welcome to meet with the principal to discuss extended absences.

- **Tardies:** Tardies are recorded (on Skyward) as “T” = unexcused tardy, “V” = very tardy, “L”= excused tardy. A “T” or “V” can be changed to an “L” with a parent note within five days.
- **ParentLink:** Teachers take attendance every day at 9:30 a.m. ParentLink will then contact homes of students who are marked “unexcused absent.”
- **Checking on Attendance:** Student attendance and grades are available via the Internet on Skyward. Parents can obtain their student’s access information from their school secretary.

EARNEST AND PERSISTENT EFFORT

Teachers and school personnel will make every effort to work with the student and parent to encourage attendance. Unexcused absences are serious offenses. Students who are truant with parent’s knowledge may be referred to the district attendance officer for educational neglect.

- Student Attendance affects Sage Hills Elementary Adequate Yearly Progress (AYP). We desire all students to be in an environment of academic learning.
- In cases of illness, please keep your child home. We have students attending Sage Hills who have severe health issues. We want well children at school each day; ill children home recuperating.

CHECK OUT PROCEDURES

For safety and legal concerns, parents **MUST** come into the school office to pick up their children during school hours. **A Picture ID is required.**

- **SICK OR INJURED CHILDREN** – A parent or authorized designee must come, personally, to the school office to pick up students during school hours. Students will be called from class only after a parent or designated adult has signed the checkout log.
- **We discourage parents from calling and asking the office to call their student out of class prior to parents’ arrival, or to meet them outside, or be allowed to walk home.** Please plan to allow time to check your children out of school in the main office.
- Unless the school has a copy of a court order designating custody, the student cannot be prevented from leaving school with either parent or guardian. **Only those persons you have designated on the student’s Emergency Health and Information form may check out your child.**
- Your understanding and cooperation with this policy is appreciated.

CHECK IN PROCEDURES

For safety and legal concerns, parents **MUST** come into the school when children are returning to school.

- Parents are to check child in at the office.
- Student will receive a tardy slip to take to their teacher.
- **Please do not expect office staff to walk your child back to class. Parents must accompany child back to class.**

BEFORE/AFTER SCHOOL

It is parent’s responsibility to arrange for daycare beyond (before and after) school hours. Schools are not equipped with appropriate supervision beyond contracted hours. District policy states that students are not to arrive at school earlier than 10 minutes before class begins at 8:00 or 9:15. Pick up time is immediately as school is dismissed. **Students are to attend assigned track. Tracks are not to be rearrange by parents to fit daily schedule.**

CUSTODY & GUARDIANSHIP

Copies of legal paperwork **MUST** be submitted to the office **YEARLY** in cases regarding legal guardianship and custody issues. The school should not be placed in situations where disputes and custody issues are generated. Please arrange to have updated copies of legal mandates from the courts on file in the office **before** school starts in August. This will avoid any disruption to the school process. If we do not have anything in writing in the office, we do not know how to comply with guardianship or custody issues. “If it isn’t in writing, it didn’t happen.” Please check with the office **YEARLY** to determine if your documents are current and on file.

CLOSED CAMPUS

For the safety and welfare of children, and in compliance with school board policies, we maintain a closed campus. Students should not leave the school ground from the time school begins in the morning, until it ends in the afternoon. During lunch recess, some students sneak through our back walkway. Please help instruct your child about the safety and risk issues involved. Parents entrust the school to protect their child. The school entrusts the students to follow school rules. Parental support in following school rules is imperative. Please make arrangements with the school if you want your child to go home for lunch. Students should not accompany friends' home for lunch.

WITHDRAWAL / TRANSFER STUDENTS

Should it become necessary to withdraw your child during the school year, please follow these steps:

- Notify the school at least a week in advance or as soon as possible.
- Be sure to come to the office before 12:30 p.m. to pick up a transfer slip in order to be able to enroll your child in his/her new school.
- Return all books to the teacher, the Media Center, and the Take Home Library.
- Check with the lunchroom to make sure lunch charges or refunds have been resolved. The lunchroom staff leaves at 1:00.

LOADING AND UNLOADING OF STUDENTS

Buses will come to Sage Hills each day. They will load and unload on the North entrance of the school. Please, do not park or drive in the **RED** bus zone. Parents should pick up/drop off students in the designated drop off area. **DO NOT** park in the pick up/drop off area. Please pull forward in the pick up/drop off area to facilitate safety for all children. We encourage your respect and patience before and after school during these times. PLEASE SLOW DOWN. The speed limit is 5 miles per hour.

TELEPHONE USE

School phones are for school business and emergencies only. Students are allowed to call for illness, lunch charges, etc. Please arrange daycare needs, homework, books, and so forth before school. Telephones are not to be used by students to arrange play dates. Please avoid calling your child during the school day unless it is an emergency. We try to avoid interrupting class instruction as much as possible.

CELL PHONES and ALL HAND HELD DEVICES

We will adhere to district policy #5250. Children **DO NOT** need to bring cell phones or electronic devices to school. If you believe your child needs to bring a cell phone, the following procedures will be in place:

- **Letter addressed to Principal stating reasons for cell phone at school.**
- As per district policy, cell phones must be turned **off during all school hours.** Cell phones are not to be outside at recess or in the restroom.
- Interfering devices such as: cell phones, camera telephones, two-way radios and pagers invade others personal privacy. Students who invade others privacy can and will be prosecuted by the law.
- Sage Hills Elementary has telephones in the classroom for use.
- In cases of health issues, please obtain permission from the principal to have these items on school campus.
- Students have sole responsibility for any electronic device brought to school. The school will not be responsible for any lost or stolen items.
- All confiscated cell phones or electronic devices must be picked up in the front office by a parent.

Leave ALL cell phones and electronic communication devices at home.

SAFETY

WEATHER CONDITIONS

We ask that parents dress their children in appropriate attire for the weather. Please check the weather before coming to school to make sure your children will be comfortable.

Every day is considered an OUTSIDE day unless:

- The temperature is below 20 degrees
- Wind chill factor drops the temperature below 20 degrees
- Extreme blizzard or rainfall
- Air quality is not appropriate

If it is extremely wet or cold in the morning before school, students should go to the lunchroom and wait there for the bell to ring. Kindergarten children should go directly to their classroom. While waiting in the lunchroom, students should be seated by grade levels. It is not appropriate to run around or play ball in the gym at this time. When the bell rings, students will walk down the halls to their classrooms. The teachers on morning supervision will be on duty in the lunchroom instead of outside on rainy days.

It is the parent's responsibility to provide a coat or jacket for their child. It is the child's responsibility to wear their coat or jacket.

PLEASE NOTE: Parents with the advice of their health care provider, should inform their school if they believe their child is part of a "sensitive" group who should have limited outdoor physical activity when the air quality is poor.

WE WILL RECEIVE QUESTIONS IN REFERENCE TO WHEN WE WILL CALL AN INSIDE RECESS DUE TO QUESTIONABLE AIR QUALITY.

WE WILL COMPLY WITH THE FOLLOWING GUIDELINES:

Using the following website:

<http://www.airquality.utah.gov/utah-currentconditions.html>

http://health.utah.gov/asthma/schools/aq_guidelines.html

The Utah Department of Environmental Quality, the State Office of Education and the Utah Department of Health collaborated to develop a set of air quality guidelines for schools to use in determining whether to cancel outdoor recess on bad air days.

RECESS GUIDANCE FOR SCHOOLS:

When to schedule indoor recess rather than outdoor recess based on the air quality in your communities.

WHEN THE PARTICULATE MATTER (PM2.5) IS ABOVE 90 UG/M:

Recommend indoor physical activities for all students.

WHEN THE PARTICULATE MATTER (PM2.5) IS 55.5 UG/M - 90 UG/M:

Accommodate sensitive students and students experiencing respiratory symptoms. Symptoms may include coughing, wheezing, shortness of breath, and chest tightness.

WHEN THE PARTICULATE MATTER (PM2.5) IS 35.5 UG/M - 55.4 UG/M:

Accommodate "sensitive students" to avoid outdoor physical activities.

"SENSITIVE STUDENTS" MAY INCLUDE THOSE WITH:

Significant or poorly controlled asthma, cystic fibrosis, chronic lung disease, congenital heart disease, compromised immune systems, or other respiratory problems.

EMERGENCY FORMS

Our intent is to train students in safe emergency evacuation procedures, as well as earthquake and fire safety. An EMERGENCY HEALTH FORM must be filled out yearly to ensure correct information. **It is the parent's responsibility to notify the office as soon as possible with the new contact information. Current telephone numbers should always be on file at the school.** The form is conveniently written in English and Spanish. In the event of an emergency, which necessitates evacuation from the building, school wide procedures will be followed.

SCHOOLWIDE EMERGENCIES

In case of evacuation where we are unable to return to the building, students will be taken to the west field of the school to await pick up. If we need to be evacuated, we will walk our students to the LDS Church, north of the school, to await parent pick-up.

SAFETY TO AND FROM SCHOOL

Please review safe school routes with your children and the importance of being safe on their way to and from school.

- Reviewing these rules every few weeks will make this school year much safer.
- Students should know the route you want them to take to and from school. Cross the street only with a crosswalk and/or the crossing guard. Students should obey crossing guard and traffic laws at all times.
- Students should never run in front of, or between cars or buses. Students should not be walking unaccompanied in the parking lot.
- Impress upon the student not to talk to or accept rides from strangers.
- Encourage students to come **directly** home after school.
- Take the safest and most direct route home.
- It is the parents' and students' responsibility to know how they are getting home on a daily basis.

NUISANCE AND/OR DANGEROUS ITEMS

- **DANGEROUS WEAPONS:** Any item capable of causing death or serious bodily injury, or a facsimile or representation of the item. Dangerous weapons, as deemed by these rules, shall include but not be limited to firearms, knives, metal knuckles, straight razors, explosives, and poisonous gases.
- **DISRUPTIVE ACTS:** Acts that disrupt the daily operation of the school include, but are not limited to, physical or sexual assault, intimidation, aggression, possessing, or displaying a dangerous weapon.
- **GUM** is **NOT** allowed at school.
- **HAZING/HARASSMENT:** Intimidation of a student or staff member or any act that injures, degrades, or disgraces a student or staff member.
- **ROLLERBLADES:** are not permitted on school grounds. Students who choose to roller blade to school should remove them and put on shoes prior to entering school grounds.
- **SEXUAL HARRASSMENT:** Alpine School District is committed to the maintenance of a learning environment which is free of any form of sexual harassment; an environment where students may attend school free of unwanted conduct or communication of a sexual nature; one which is in compliance with the state and federal laws dealing with this form of discrimination.
- **SKATEBOARDS & SCOOTERS:** are not allowed at school unless the Principal grants special permission. They will be taken away.
- **ELECTRONIC GAMES, ETC.:** Electronic devices of any kind are **NOT** to be brought to school. These items will be confiscated and sent to the office. A parent **MUST** come into the office to reclaim these items. Sage Hills Elementary is not responsible for any lost or stolen items.

STUDENT INSURANCE

The school does not supply accident insurance for students while they are at school. The Board of Education encourages each elementary student to purchase school insurance unless they are covered by their parents' insurance plan. If you have your own insurance, you must sign the Insurance waiver on the bottom of the student health sheet and return it to the office. If you have insurance questions, please call 1-800-327-5400 or 1-800-328-2739.

SAFE SCHOOLS

It is the policy of Alpine School District to maintain a safe school environment conducive to learning. The Alpine School District Safe Schools Policy prohibits disruptive acts; dangerous weapons; hazing/harassment, abetting, gangs and hate groups, and the other prohibited acts as defined and described in these rules and regulations.

- **ABETTING:** The act of supporting, encouraging, and/or assisting activities that violate the Safe Schools policy.
- **GANG/HATE GROUPS:** A group of two or more people who form an allegiance and engage in a range of disruptive behaviors that may include violent or unlawful activity or which advocate hatred or discrimination on the basis of race, religion, sex, national origin, or disability. Bullying is unacceptable and will not be tolerated.
- **OTHER PROHIBITED ACTS:** Students may not:
 - a. Wear, possess, use, distribute, or sell any clothing, jewelry, emblems, badges, symbols, signs, or other things, which are evidence of membership or affiliation in any gangs, secret societies, or hate groups.
 - b. Commit acts or use speech, either verbal or non-verbal (gestures, handshakes, etc.), showing membership or affiliation in any gangs, secret societies, or hate groups.
 - c. Use speech or commit any acts or omissions in furtherance of the interests of the gang, group or society, including, but not limited to:
 - 1) Soliciting others for membership,

- 2) Requesting persons to pay for protection or otherwise intimidating or threatening any person,
- 3) Committing other illegal acts or other violations of school district policies.
- 4) Inciting other students to act with physical violence.
- 5) Defacing school property (books, walls, etc.)

Students who participate in prohibited activities shall be dealt with in accordance with the procedures outlined in Alpine School District Rules and Regulations.

DRESS STANDARDS

School is the student's place of business and students who are dressed in appropriate school clothing seem to do better. Please help students observe the following dress standards as adopted by Alpine School District and Sage Hills Elementary. When shopping for clothes to return to school, we encourage families to keep in mind the dress code.

- Students are expected to dress modestly and appropriately for the weather to neither endanger their health nor detract from the learning environment. We advise coats or jackets for cold weather.
- Acceptable shorts and skirt lengths are (2) two inches above the knee and no shorter. No bike shorts.
- Shirts, blouses and other tops must have a sleeve and must cover the body to the waist. Bare midriffs, tank tops, halter-tops, mesh shirts or tops are NOT permitted. The belly should not show in normal body movement. No large neck or arm openings.
- "Grubby" clothing, or clothing containing vulgarities, profanity, rock bands, or advertisements for alcohol, tobacco, and drugs are not acceptable. Students will be required to turn their shirt inside out.
- Pajamas are not appropriate for school unless it is a school wide reward.
- Sagging or oversized clothing distracts from the learning environment and is highly discouraged. Something will be provided to act as a belt.
- Hats or other headgear may not be worn during school hours. Bandanas are prohibited.
- It is highly recommended that students do not wear flip-flops or sandals without a strap over the heel, due to any safety situation that may occur while participating in physical education and recess.
- Shoes that mark or damage floors are highly discouraged. Students, who wear shoes with wheels in the heels, will be asked to remove the wheels during school hours. If the wheels cannot be removed, they must be kept inside the shoes at all times and not worn to school again.
- Body piercing other than in the ears and tattoos are inappropriate for the learning environment.
- Distracting hair color, bleached hair, or hairstyles that interfere with the learning environment and are prohibited. 22
Students will need to call home.
- Makeup is unacceptable in the elementary school. Nail polish should not be brought to school. Please help your child to keep these items at home.

Parents are asked to dress their children appropriately when attending school, school functions, and activities.

NURSE MEDICATION

No school personnel may administer oral medication to students unless a **Medication Administration Release Form** has been completed by the physician and is on file in the office.

- The medication must be in the original prescription bottle with the doctor's name (if necessary, the pharmacist will give you a second bottle so the prescription can be split between home and school.)
- **PARENTS MUST BRING MEDICATION INTO THE SCHOOL**, not a student.
- The pills must be counted, documented and stored in the school safe.
- If Tylenol is needed, permission from the parent must be obtained and may be given via the telephone to the principal, secretary, or school nurse.
- It is against Utah State Law and District policies for students to carry their own Tylenol, cough drops, or any other medication.

IMMUNIZATIONS

Utah State Law requires all children enrolled in a public school have completed immunizations before admission to school or an exemption form on file. The office must have evidence of at least the following before your child begins school:

5 DTP/DTaP/DT – 4 doses if 4th dose was given on/after 4th birthday
4 Polio – 3 doses if 3rd dose was given on/after 4th birthday
2 MMR
3 Hepatitis B
2 Hepatitis A
1 Varicella (chickenpox)

The school nurse will contact you if your child does not comply with the immunization requirements. Failure to meet these requirements may result in your child being excluded from school. This is particularly relevant to kindergarten and new students.

NURSE

- If you have immunization questions, please contact, Sage Hills School Nurse Carissa Jensen. Our school nurse is available at our school one day a week. The school can make contact with her the rest of the week.
- The school nurse is the most appropriate health care provider in the school setting. The purpose of the health program through an assigned registered nurse is to enhance the educational process by the modification or removal of health-related barriers to learning. It can also promote an optimal level of wellness.
- Please refer and POST in your home the Communicable disease page sent home at the beginning of the school year. Please keep your child home if they are ill. This is a protection to others.
- The status of students' health influences their ability to learn. Health education is an essential part of the school nurse's role. Activities of the health education include:
 - Vision Screening
 - Immunization follow-ups
 - Home visits
 - Maturation

N1H1 PROACTIVE MEASURES

**The best method to prevent the N1H1 flu virus from spreading:
Keeping your children home when they are sick.**

At school we will be doing the following:

- Using hand sanitizer
- Wiping down desks weekly
- Sanitizing doorknobs, drinking fountains, phones, restrooms, and lunchroom tables daily
- Sanitizing playground equipment occasionally
- Reviewing with students the need to wash frequently, covering their mouths, noses, and staying home when ill.

Parents will be notified to come and pick up their children if they are running a temperature of 100 degrees or more. It is the parents responsibility to pick up their child when they are ill.

HOMEBOUND INSTRUCTION

If your child has had an accident or illness and will miss ten or more days of school, he/she may be eligible to be taught at home by a district-hired private teacher. Please contact the school office for additional information.

BREAKFAST AND LUNCH

- Breakfast will be served from 7:40 a.m. to 7:55 a.m. and from 8:55 a.m. to 9:10 a.m. in the lunchroom. The cost is \$.85 per meal (\$17.00 per month) or \$.30 per meal (\$6.00 per month) for those who qualify for the reduced price.
- Lunch prices are \$1.50 per meal (\$30.00 per month) or \$.40 per meal (\$8.00 per month) for those who qualify for reduced price.
- Milk can be purchased for \$.30.
- Please remind your child to pay their lunch money in the morning before school begins.
- Make all lunch checks out to ASDNS (Alpine School District Nutritional Services).
- Brothers and sisters are not able to share each other's accounts.

- Parents may eat breakfast for \$1.50 or lunch for \$2.50. Parents must pay with cash, as the child's account cannot be billed for an adult meal.
- Those wishing to set up a direct payment plan for school lunches may contact Alpine School District Food Services at 801-796-3104.
- If your child comes home with a stamp on his/her hand, it means your child is out of lunch money. To avoid calls from the lunchroom manager, watch for the stamp on their hand, and send money the following day. If a student is without food or money, they may charge two meals after which they will receive a roll and milk. The charge must be paid the following day. **Remember, parents are responsible for meals, not the school.** All charges must be collected before a child will receive their promotion slips and grades.
- District forms for free or reduced lunch are available upon registration and may also be obtained any time from the office.
- If your child is allergic to milk, please send a note, written by your doctor on a prescription pad or a doctor's letterhead, stating that your child is allergic to milk. This is a government regulation and juice cannot be given as a substitute to any student without a doctor's note.
- If your child has other food allergies, please let the lunchroom, teacher, and office know so accommodations can be made.
- Students are to eat their food only. Students are NOT to trade food because of allergies and problems it creates.
- It is the parent's responsibility to see that their child has a lunch or money daily.
- Students are NOT to beg for food from other students' lunches.

FREE OR REDUCED LUNCHES

Applications must be filled out yearly for all families to remain qualified. To apply for free or reduced meals, households should complete an application and return it to the school or Alpine School District Food Services, 490 N. State Lindon, Utah, 84062. Information and forms can be accessed through the district website <http://alpineschools.org/> Those who were on free or reduced lunches at the end of last year will remain on the program for 30 days the following year. Reapplication must be made for families to remain qualified.

LUNCH MONEY

- Make all lunch checks out to ASDNS (Alpine School District Nutritional Services).
- Lunch money should be taken to the lunchroom in the morning.

LUNCH SCHEDULE

1 st grade	11:05 – 11:45
2 nd grade	11:10 – 11:50
3 rd grade	11:20 – 11:55
4 th grade	11:35 – 12:10
5 th grade	11:45 – 12:20
6 th grade	11:50 – 12:25

MONEY

When sending money to school with a student, please send it in a sealed envelope with the following information on the outside:

- Student's name
- Teacher's name
- Amount of money
- Purpose for the money

All checks sent to school for items other than lunch tickets should be made out to Sage Hills Elementary. The only exceptions are for student book orders.

FEES

The Utah Constitution prohibits the charging of fees in elementary schools. Students in kindergarten through sixth grade may not be charged for textbooks, classroom equipment, supplies, assemblies, field trips, snacks, or for anything else, that takes place during the school day. If your student loses or destroys school property, the cost of repair or replacement is not a fee and will not be waived. School funds are limited, and your school may need help. Teachers may ask for donations from time to time. Donations are permitted and welcomed. Your child cannot be penalized or required to make a donation.

FIELD TRIPS

Opportunities arise for learning that extends beyond the school and occasionally classes will go on field trips. Your child's teacher will send home information regarding each field trip. Due to limited funds, the school may request a donation to help finance the trip. It is helpful if students purchase a school lunch if the field trip extends into the lunch period. School dress standards apply for all field trips. There may be some field trips that require special dress, please be understanding. Sometimes parents are invited to help supervise during trips. We appreciate this help, but preschool age children are not invited to attend. Please make other arrangements for your preschool children.

FUNDRAISERS

The school district sponsors one fundraiser that includes: Entertainment in August/September, and cookie dough in February/March. The school will participate sell Lehi Roller Mills fundraiser in October. Funds generated through fundraisers will be used to build the guided reading library, and purchase PE and recess equipment.

BOOK ORDERS

Many teachers distribute order forms to students allowing them to buy books through book companies at reduced prices. If you choose to participate, please write the checks to the specific book company for the exact amount. Do **NOT** send any cash to school or make checks to the school or teacher. If you have questions, you may call your child's teacher.

STUDENT SUPPLIES

The school will furnish all necessary supplies (pencil, paper, crayons, etc.). We encourage children to have a book bag or a backpack to carry materials to and from school. Some teachers ask for donations. You are welcome to donate to your child's classroom or the school.

OTHER

STUDENT EDUCATION PLANS (SEP)

Our Student Education Plan (SEP) conferences will be held October 5th and 6th, 2011 and January 25th and 26th, 2012 from 4:00 - 7:45 PM. Teachers will take a 30 minute dinner break at 5:30. The purpose for SEP Conferences is to celebrate your child's strengths and achievement and to set student goals to enhance student learning. Parents will have the responsibility of scheduling appointments using the following website:

<http://www.canyoncreeksoftware.com/scheduler/ut/alpine/index/cfm>

Notes will be sent home with instructions to log on.

HOLIDAYS

Holidays are a fun time to celebrate. However, some holidays have limitations to be followed.

- HALLOWEEN: We will have class parties on Halloween. Halloween festivities will be done on Friday, October 28th at the PTA Hogwarts.
- CHRISTMAS: There will be no student gift exchange at school (this includes white elephant gifts).
- VALENTINES: Valograms will be sold from February 1st through the 14th for 25 cents.

FAMILY REPRESENTATIVE

The School Newsletter and other announcements will be sent home with the **OLDEST** student in each Sage Hills family. Please ask your **OLDEST** student to deliver these notices home. Additional copies are usually available to parents who come to the office.

HOMEWORK

- Homework extends learning opportunities beyond the confines of the school day. Assignments should be well planned by the teacher and fully understood by the students.
- Homework helps children develop good study habits, foster positive attitudes toward school, and communicates to students the idea that learning takes work at home as well as at school.
- Homework should rarely exceed 30 minutes each night in K-3rd and 1 hour in 4th-6th. Parents can help by giving children a quiet place and time to work.
- Parents have the responsibility to see that students complete and return their homework.
- Take Home Library books are for grades K-4. If the book is lost or stolen, it is the parent and child's responsibility to replace the book. The cost for each Take Home book is \$8.00.

Parents may contact teachers with questions regarding homework.

LOST AND FOUND

The school cannot be responsible for the personal property of all students.

- We encourage students to be responsible for their own personal items.
- We ask that all caps, jackets, mittens, boots, etc. be labeled with your child's name. Most children are able to keep items together if they have a backpack.
- The lost and found is located in the west center hallway near the outside doors. Valuable or tiny articles are to be turned in to the office.
- All unclaimed items will be donated to Goodwill or Deseret Industries on January 3rd and June 15th.
- **MONEY AND VALUABLES -SHOULD BE KEPT AT HOME.** Student desks are not secure places for keeping valuables. School personnel are not responsible for lost or stolen items.
- **TOYS AT SCHOOL** - Please do not allow children to bring toys of any kind to school. They reduce a child's ability to learn.

RECESS

- All students are expected to be outside during recess breaks. In extreme weather conditions (low chill factor, air quality, rain or snow) or because of health problems, children will be allowed to remain inside.
- **Please dress your child for Utah weather conditions**, i.e. jackets, coats, gloves, hat. Please put your child's name on all of their outerwear. Please check lost and found frequently for lost items.
- If you wish your child to stay in during recess for health reasons, please notify your child's teacher in writing. Should your request extend over a week, a doctor's note or a conference with the school nurse is required.
- On bad weather days, administration makes adjustments for all children to remain in the school building, in their classroom, with productive activities.

PETS

- Pets should not be brought to school without prior approval of the teacher.
 - Parents should **bring and take** the pet home immediately after showing it to the class.
 - **NO** animals will be permitted on the bus.
 - The Animal Control Officer will pick up animals lingering around the school grounds.
- NO pets inside school building without prior consent. Please leave pets at home when checking in or out students or when attending school-sponsored activities.**

PTA/VOLUNTEERS

VOLUNTEERS

Parents are encouraged to volunteer in the classroom and/or Take Home Library. Please contact your child's teacher to arrange a schedule. There is a volunteer record book in the front office. We would appreciate having you record the time spent helping in the classroom. Please **do not** bring any Preschool children to school. They become a distraction to the learning process in the classroom.

FAMILY ACTIVITIES / PTA ACTIVITIES

The purpose of family/PTA activities is to bring families together with a common purpose. The purpose is defeated when parents drop their children off, leaving them unattended. We **strongly** encourage families to attend together. Unsupervised children get into mischief and trouble. Unattended students who are causing problems will be asked to call home for a parent to come and take them home. Please be considerate of PTA and school personnel who volunteer their time for these activities. These people are extremely busy and do not have time to supervise children left unattended. **Parents are responsible for their children and their behavior at all times during activities.**

PTA BOARD

President	Kris Anderson
President Elect	
Secretary	Kirsten Strack
Treasurer	Mindy Greene
Leadership/Awards VP	Genevieve Simpson
Legislative VP	
Membership VP	David Hood
Volunteer Coordinator	Kirsten Strack
Boxtops	Joni Luke
Room Parents	Kris Anderson & Mindy Greene
Reflections	Jennifer Huls
Choir	Cheryl Gallegos & Tawnya Mayo

www.sagehillsvolunteers@gmail.com

www.Sagehills.blogspot.com

PTA MEETINGS

PTA Meetings are scheduled for the 3rd Monday of each month at 10:00 am.

Aug 15	Dec. No Meeting	Mar. 19
Sept. 19	Jan. 23	Apr. 16

PTA

The PTA adds strength to our school by donating many hours to provide needed programs during the year. We encourage membership in the PTA by all parents. There are many ways you can be involved, big jobs and little jobs. We can find something that you feel comfortable with. Studies have shown that children who see their parents involved at school take school more seriously and perform better. Our school is a reflection of our community. "It takes a community to raise a child."

Sage Hills will be involved in pursuing additional resources to supplement programs at our school. We encourage families to participate in earning funds for the school. None of these programs will cost your family money. Percentages and/or proceeds go to our school. We earn money through the following businesses:

- Cartridges for Kids. **Please drop off old cell phones, cell phone batteries, and used computer cartridges in the office.**
- **Please sign up with Smith's Earn and Learn. Applications are available in the office. Or you can pick up a copy at Smith's.**
- **When you shop at Staples, Target, or Roberts, tell them you are with Sage Hills Elementary and it will help earn points, products, and money for our school.**
- **Newspapers. We have a recycle bin at our school. We would appreciate it if you pick up any loose papers that may escape your load.**
- **Families are also welcome to donate to Alpine Foundation. You may designate your donation to Sage Hills Elementary or a specific teacher.**
- **Online: Entertainment: Now out-of-town family & friends can order. School will receive 50%. Information will be included with the Entertainment flier.**

The PTA participates in:

- **General Mills Box Tops for Education. Please trim the box top label from any General Mills product and send to school.**
- **Campbell's Soup Labels (please trim and give to your child's teacher.)**
- **Cream of Weber Give 'm Five program**
- **Spell Check**

DAILY SCHEDULE

Breakfast	Track A	7:35-7:55
Breakfast	Track B	8:50-9:10

School Schedule Monday

Track A	8:00-1:25
Track B	9:15-2:40

School Schedule Tuesday-Friday

Track A	8:00-2:15
Track B	9:15-3:30

Kindergarten Monday

Track C – K-AM	8:00-10:35
Track D – K-PM	12:15-2:40

Kindergarten Tuesday-Friday

Track C – K-AM	8:00-10:55
Track D – K-PM	12:35-3:30

Minimal Day Schedule

Kindergarten:	Grades 1-6:
AM: 8:00 – 10:00	Track A 8:00 – 12:30
PM: 11:45 – 1:45	Track B 9:15 – 1:45

LUNCH SCHEDULE

1 st grade	11:05 – 11:45
2 nd grade	11:10 – 11:50
3 rd grade	11:20 – 11:55
4 th grade	11:35 – 12:10
5 th grade	11:45 – 12:20
6 th grade	11:50 – 12:25