

Dear Parents:

Legacy is looking forward to welcoming students back to school on Tuesday, August 21st. Here are some changes regarding how class lists will be posted. I hope they will help you and the school to obtain important information in an effective way.

In about a week you will receive an email to let you know that student schedules and class assignments are posted on Skyward, our online student information system. You should access this system now to be sure you can view class assignments when they are posted.

BEFORE YOU VIEW CLASS ASSIGNMENTS, YOU WILL NEED TO COMPLETE A "STUDENT INFORMATION UPDATE." You can do this any time beginning August 1st. This includes a new Acceptable Use Policy for student use of technology. It also includes updating your family information, emergency contacts, etc. Please look for any corrections or changes that should be made. You can access a tutorial for the "Student Information Update" at

<http://blog.alpineschools.org/online-student-information-update-aup/>

You will need a Login and Password to access Skyward. If you have used Skyward in the past, please use the same Login and Password. You can access Skyward from our webpage, <http://legacy.alpineschools.org/>. It is located in the "helpful links" menu. You can also access it directly at

<https://skyward.alpinedistrict.org/scripts/wsisa.dll/WService=wsEPlus/seplog01>

HOW DO I GET A SKYWARD LOGIN/PASSWORD?

If you do not have this information, please go to the Skyward login page and use the link, "Forgot your Login/Password." Do this even if you are new or have never had a Login. This will send an email to you with your Login and instructions to reset your password. The school is unable to give you a password, as it is not available for us to view. You are welcome to contact us with questions, but we will send you the same email link for you to select a password. Please use the link yourself before contacting us.

If you have neighbors and friends who have not received this email from me today, it is possible they do not have an updated email address at the school. Please have them contact the school to update their email and to access Skyward. You will not be able to obtain a Login/Password unless you have a current email address at Legacy.

CLASS ASSIGNMENTS WILL BE POSTED FIRST ON SKYWARD. LEGACY WILL NOT POST ANY CLASS ASSIGNMENTS AT THE SCHOOL UNTIL 5:00 P.M. ON AUGUST 14.